

**PTA Meeting  
4<sup>th</sup> November 2020**

**Present:** Claire Penny, Sarah Brandon, Anna Everington, Lauren Cox and Caroline Barrass

**Apologies:** Ursula Watkins, Lorraine Honour, Emma Felce

	<b>Agenda Item</b>	<b>Actions</b>
<b>1</b>	<p><b>Fundraising</b></p> <ul style="list-style-type: none"> <li>• CP advised that she had spoken to David Bentley who had advised that the cost of PPE to the school until December is in the region of £8 to 10K!</li> <li>• DB also advised that he did not think we were set up as a charity. SB will liaise with DB to get this completed as this will allow us to claim back on Gift Aid.</li> <li>• Just Giving has been looked into but as they take a percentage of the funds raised, it was felt we need to look at some alternatives. LC suggested creating a school account on Amazon to then create a wish list of specific items such as PPE (in line with the school's minimum requirements set by PHE) and Departmental wish lists where possible. This can then be circulated to parents and local businesses to see who can help.</li> <li>• It was agreed that a quick win for fund raising was to arrange a non-uniform day for the last day of term. Children will be asked to donate £1 which will be added to the current funds. This will be communicated by ParentMail by the school.</li> <li>• It was agreed that to raise awareness of uniform donations, SB will draft a message from the PTA which will be sent out via ParentMail by the school. LC has offered to talk to the Big Yellow Storage to see if they can provide us a storage space for free in which to store the spare uniform in. Parents can then contact the PTA who can source the required items via the committee.</li> </ul>	<p>SB and DB</p> <p>SB, LC and CB</p> <p>CP</p> <p>CP and SB</p> <p>SB, LC and CP</p>
<b>2</b>	<p><b>Update on the school day</b></p> <ul style="list-style-type: none"> <li>• CP advised that all seating will be removed from the breakout areas as PHE has now advised that it is unsafe for the children to face each other while eating. This caused some concern but due to the sheer volume of students, and the space available, it is impossible to provide even a small portion of socially distanced seating.</li> <li>• Further to the suggestion of sourcing temporary covered outdoor areas, Pam Mott has contacted various companies but there is no joy so far. AE has a contact that she will pass on to PM and CB suggested AT may have some contacts as she works in the Events Industry. If anyone else has any contacts, please pass them on to PM to action.</li> <li>• Google Classroom has worked well for the children being able to access their daily work tasks when not at school but there is concern over the</li> </ul>	<p>AE, AT and PM</p> <p>CP</p>

	<p>conduct of some pupils during Live Classes. CP will speak with staff to understand any reoccurring issues and provide support. It has been suggested that the pupils are provided a 'code of conduct' during a PSHE lesson so as there is no confusion as to the expected standard or behaviour.</p> <ul style="list-style-type: none"> <li>• It was also raised that some teachers are using MS Teams instead of Google Classroom, which has caused some confusion and difficulty for some students self-isolating. It was agreed that Google Classroom should be used as the main platform and this will be communicated to staff.</li> <li>• It has been a little unclear which date students are expected to return when self-isolating at the request of the school. It has been requested that the school state the class name and the date that they are expected to return to school.</li> </ul>	<p>CP</p> <p>CP</p>
<b>3</b>	<p><b>Our PTA Committee</b></p> <ul style="list-style-type: none"> <li>• Sarah Brandon is the current Chair.</li> <li>• Caroline Barrass has stepped into the role of Treasurer.</li> <li>• Anna Everington has stepped into the role of Secretary.</li> <li>• No other positions are required at present, but all committee members are still very much needed to ensure a diverse representation of both campuses, year groups, students and families.</li> <li>• SB will collate the committee members contact details to set up a group for us to share, discuss and decide on quick actions between meetings as needed.</li> </ul>	<p>SB</p>
<b>4</b>	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>• AE raised concerns about the visibility of the PTA. The section on the website has been removed and it was felt that the purpose as well as the contact details of the PTA should be relaunched. SB will draft an announcement to be published in the November OuseNews. CP will provide an introduction between Paul McFadden and AE. AE will then work on getting the Website section reinstated and populated with the Mission Statement, Meetings Schedule, Agendas and Minutes.</li> <li>• AE advised that on the Yr 7 and Yr 9 Facebook pages, there have been posts from parents about confusion over the functionality of the parent's side of Google Classroom, it is not clear as to what we should see or how to use it. CP will make an introduction between Martin Malloy and AE. AE will then work on a 'Parents Guide to Google Classroom' which can be distributed to families via ParentMail and possibly added to the Website.</li> </ul>	<p>SB, AE and CP</p> <p>CP and AE</p>
	<p><b>Date of Next Meeting – 25<sup>th</sup> November 6pm via Zoom</b></p>	