

**PTA Meeting  
25<sup>th</sup> November 2020**

**Present:** Claire Penny, Sarah Brandon, Anna Everington, Lauren Cox, Caroline Barrass, Ursula Watkins, Lorraine Honour, Emma Felce and Vicky Stock

**Apologies:** None

	<b>Agenda Item</b>	<b>Actions</b>
<b>1</b>	<p><b>Fundraising</b></p> <ul style="list-style-type: none"> <li>• SB is working with DB to progress getting the PTA set up as a charity. Once this is achieved, we will be able to claim gift aid and change to using an Amazon Smile account which will give us cash back as well as Gift Aid.</li> <li>• The Amazon Wish List has been an amazing success so far with lots of packages arriving with the much needed PPE and cleaning equipment.</li> <li>• CP has agreed with Sue Carbert (SC) that a non-uniform day will be held on the last day of term dependent on the behaviour on the Charities week the non-uniform day. All funds raised on this day will go to the PTA Fundraising balance and will be collected by ParentPay. CP will update the PTA via e-mail if it cannot go ahead.</li> <li>• SC is a board member for Willen Hospice, and it has been agreed that we can have a space in the Newport Pagnell store dedicated to Ousedale uniform. All money will go to Willen but as well as this being a well deserved cause, it is also a great way to give parents some anonymity. The PTA will pick this back up in the spring. SB to draft a message from the PTA which will be sent out via ParentMail by the school to raise awareness. This will give us the chance to collect in uniform ready for distribution as needed whether via the PTA or Willen Hospice. LC has offered to talk to the Big Yellow Storage to see if they can provide us a storage space for free in which to store the spare uniform. Parents then have a choice to contact the PTA who can source the required items or shop at the Willen Hospice shop.</li> <li>• LC has looked into getting Ousedale added to the Co-Op fundraising scheme but at present they are not taking any new applications until the Spring.</li> <li>• UW suggested we try the Newport Pagnell Education Trust to see if they can offer any funding. UW will send the details to SB to approach.</li> </ul>	<p>SB and DB</p> <p>CP</p> <p>SB and LC</p> <p>UW and SB</p>
<b>2</b>	<p><b>Update on the school day</b></p> <ul style="list-style-type: none"> <li>• Unfortunately, covered areas for outside have not been possible to source due to cost. It is hoped with the progression of the COVID situation that there will not be the same need in the near future and to date, the school have only had to enforce a handful of wet breaks. No further action is required.</li> <li>• Teachers have been spoken to with regards to conduct during the online lessons and it has been agreed that if there is any inappropriate behaviour, the student/s will be removed from the lesson and the Head of Year will be contacted and if necessary parents too. No further action is required.</li> <li>• Google Classroom – Parents and Students Access – AE has collected feedback from the Y7 and Y9 parents and this has been discussed with Martin Molloy. AE will draft a document to be approved by school which will then be added to the website and sent out via ParentPay. AE has also been provided with the student presentation which is shown to students so as they know</li> </ul>	<p>AE</p>

	<p>how to use it. It is a step by step guide which has been covered with all students from Y8 and above, but it seems due to COVID restrictions the Y7's have not had the official training as yet.</p> <ul style="list-style-type: none"> <li>• Google Classroom – Teachers Actions – As part of the above point, Martin Molloy advised that a Teachers Guide is also being produced to ensure consistency in the way teachers are working on GC too.</li> </ul>	
	<p><b>Department Bids</b></p> <ul style="list-style-type: none"> <li>• The committee went through each of the department bids and prioritised each one before awarding funds. All departments that submitted a bid have either been awarded part or all of their requested funds or will have them added to the Amazon wish list apart from Maths as it was felt that their bid was based on a nice to have rather than an actual current need. The spreadsheet will be updated by AE and passed to CP to advise the departments of our decisions.</li> <li>• The items which will be added to the Amazon Wish list have all been identified as a need due to the COVID situation, not due to the school's lack of general funding. Those departments need to provide Amazon links to CP who will get these added to ensure that the correct products are purchased, and appropriate wording is added to justify the need for each one.</li> <li>• With a starting balance of £2057 we have awarded a total of £1963.75 with a remaining balance of £93.25.</li> <li>• Any outstanding items have been rolled over to the January bids which will be reviewed again once we receive the non-uniform day fundraising. At present there is a total of £2720.18 for all outstanding items and £1830.68 for the ones that are not being added to the Amazon Wishlist.</li> </ul>	<p>AE and CP</p> <p>CP</p>
<b>4</b>	<p><b>PTA News</b></p> <ul style="list-style-type: none"> <li>• PTA visibility of the website – CP will make an introduction between AE and Paul McFadden to get this up to date and AE will liaise with SB to ensure that all of the appropriate documents are added.</li> <li>• Can each PTA member provide SB with an introduction for themselves to be added to the website. Just a few lines, which campus your children go to and which year groups, why you joined the PTA etc. If we can have these by the end of term please.</li> <li>• SB will be drafting an entry for the Ousenews which will help raise the profile of the PTA.</li> </ul>	<p>AE, CP and SB</p> <p>All PTA Members</p> <p>CP and AE</p>
	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>• SB raised the idea of sending a 'Thank You' card to SC for when she leaves at the end of term. SC was instrumental in setting up the PTA and has been great support over the years. If you would like to add a message to the card, please mail it to Sarah who will add it to the card. Feel free to scan a hand written message so as SB can print this off.</li> </ul>	<p>SB and all PTA Members</p>
	<p><b>Date of Next Meeting – 20<sup>th</sup> January 2021 6pm via Zoom</b></p>	