



E-ACT Ousedale  
School

Be Kind | Work Hard | Succeed Together

## **ADMISSION ARRANGEMENTS**

**For Year 7 entry in September 2025  
&  
In-year admissions from September 2024  
(Sections A-C)**

**ADMISSIONS ARRANGEMENTS FOR OUSEDALE SCHOOL**

**A. BACKGROUND**

**Ousedale Vision**

“All young people leave Ousedale ready to succeed in life. As effective learners they will acquire the character, experiences, knowledge, skills and qualifications which will enable them to thrive, and lead successful, happy lives.”

Motto	Character Value	Definition - What it means for pupils to exemplify and display the Character Value
Be Kind	Kindness	<ol style="list-style-type: none"> <li>1. We are kind, polite and considerate of the feelings and rights of other people.</li> <li>2. We act and speak toward each other respectfully.</li> <li>3. We look after ourselves, our wellbeing and others in our school community.</li> <li>4. We always take care of the school facilities and environment.</li> <li>5. We care for the wider natural environment. We recognise our role as custodians of our planet.</li> </ol>
Work Hard	Hard Work	<ol style="list-style-type: none"> <li>1. We always try and give of our best knowing we could not have tried harder. Success is achieved when ambition meets hard work and effort.</li> <li>2. We do not settle for second best. We set and aim to achieve ambitious targets for ourselves, and to be the best in all we do.</li> <li>3. We do not give up when we encounter difficult challenges, we are resilient.</li> <li>4. As well as doing our best individually we work hard in partnership with others.</li> <li>5. We come to school ready to learn: we are punctual and always have our basic equipment.</li> </ol>
Succeed Together	Success	<ol style="list-style-type: none"> <li>1. Success comes when we are kind and work hard.</li> <li>2. We are members of our school and wider community. We work together in partnership to achieve our personal goals and help others to achieve theirs.</li> <li>3. We lead when necessary, but always play our part in the team and community.</li> <li>4. We are rightly proud of our own achievements, but equally proud of the achievements of our peers.</li> <li>5. We celebrate success, we do not belittle others' achievements.</li> </ol>

We ask all parents/carers applying for a place to respect our vision and values and their importance to the school community.

## **B. AREA SERVED BY OUSEDALE SCHOOL – THE DEFINED AREA**

The school serves the two most northern towns in Milton Keynes, **Newport Pagnell** and **Olney**. Students in years 7 to 11 will attend one of the campuses (later referred to as the ‘designated campus’) of Ousedale School as follows; students living outside the defined area are considered for the campus they live closest to:

**Newport Pagnell Campus for children living in:** *Astwood, Chicheley, Gayhurst, Hardmead, Lathbury, Little Linford, Moulsoe, Newport Pagnell, North Crawley, Sherington and Stoke Goldington (MK Residents only).*

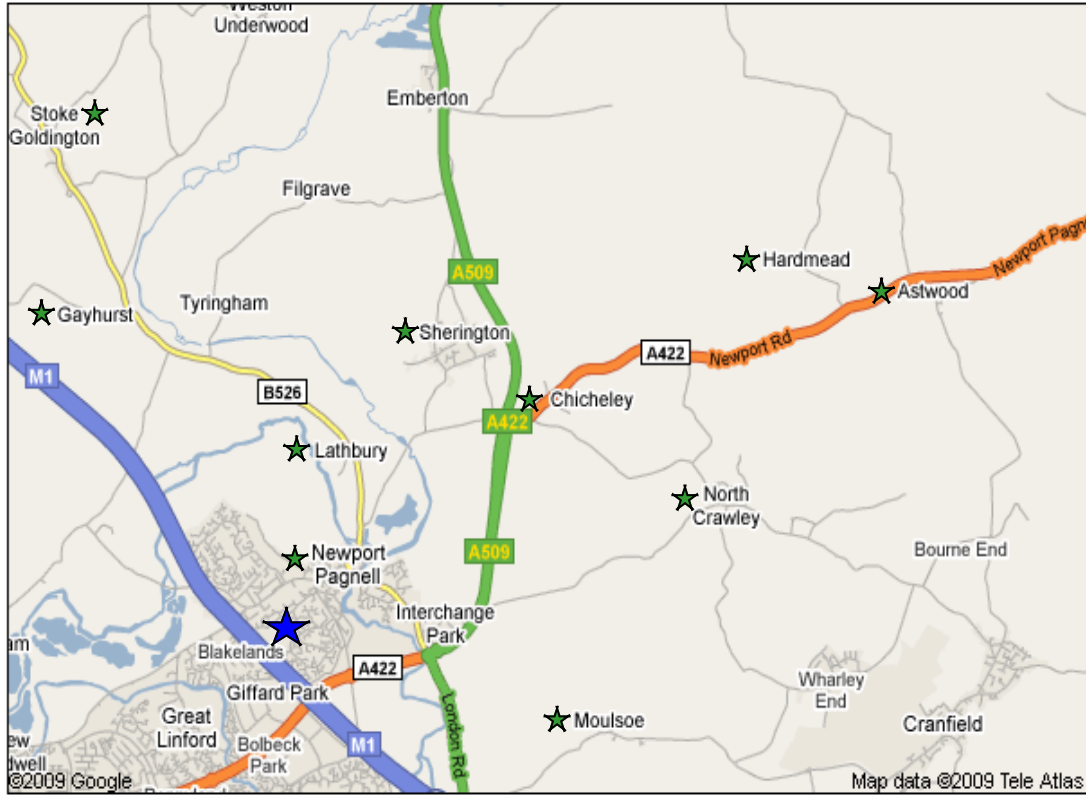
**Olney Campus for children living in:** *Clifton Reynes, Cold Brayfield, Emberton, Filgrave, Lavendon, Olney, Newton Blossomville, Petsoe, Ravenstone, Tyringham, Warrington and Weston Underwood.*

**Ousedale’s defined area “feeder” primary schools are:**

**for Newport Pagnell:** *Cedars School, Green Park School, Tickford Park Primary School, Portfields Primary School.*

**for Olney and the north:** *Olney Middle School and Lavendon School*

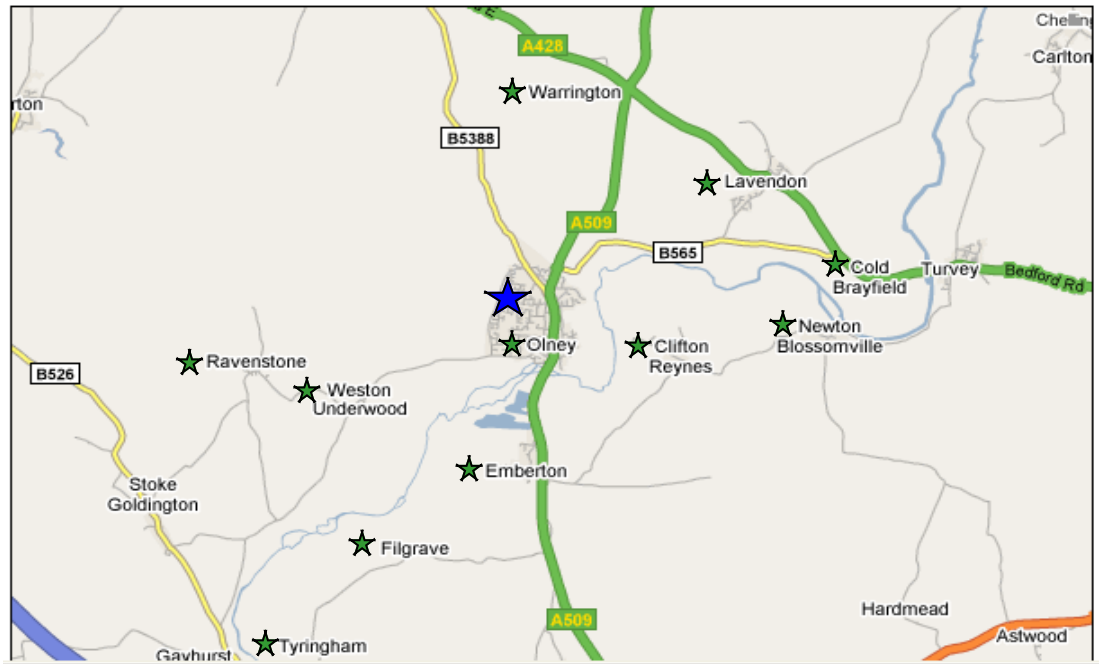
## Area served by Newport Pagnell Campus



**KEY**

- ★ Newport Pagnell Campus
- ★ Area served by Newport Pagnell Campus

## Area served by Olney Campus



**KEY**

- ★ Olney Campus
- ★ Area served by Olney Campus

## C. ADMISSIONS

Parents/carers should note that for Milton Keynes secondary schools there is no automatic right to a place at the local school.

The Governing Board of Ousedale School, which as an Academy makes it the Admissions Authority, consults fully on its Admissions Arrangements in advance of their publication in the School Prospectus and by Milton Keynes Council.

Applications are made to Ousedale School as a whole and no preference for campus allocation can be made at that time. Students are allocated Newport Pagnell or Olney campus depending on their permanent residential address as per section B.

The Published Admission Number (PAN) for years 7 to 11 and future intake years/first year admissions is **360** (240 at the Newport Pagnell campus and 120 at the Olney campus).

If applications for admissions exceed the PAN the following order of priority will be applied:

**Children with statements of special educational needs naming Ousedale School will be given priority for admission within the normal admission round at 11+.**

- 1. Looked after Children and all Previously Looked after Children including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted or became subject to a special guardianship order.**
- 2. Children of staff at the school (where the member of staff has been employed at Ousedale for at least 2 years at the time of application for admission, and/or where the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage – the Headteacher determines where there is a demonstrable skill shortage).**
- 3. Children who live in the area served by the school – the defined area. Proof of residence will be required. The offer of a school place may be withdrawn if residency is not substantiated.**

***Only for normal admission round i.e. Year 6 into Year 7***

- 4. Priority by aptitude – up to 36 places will be available based on aptitude for Music. Applicants will be assessed and ranked according to an aptitude assessment administered by the school.#**
- 5. Children who, during the school week, live with an older brother or sister still in attendance in Years 8-11 at the time of admission. ('Brother or sister' includes adopted children, step-brother or sister via parental marriage/permanent partner, and half-brother or sister sharing a biological parent.)**
- 6. Children attending a feeder school which is in the school's defined area.**
- 7. Children who live outside the area served by the school – the defined area.**

Where there is one remaining place available and the next child to be considered for admission is one of a multiple birth group, all multiple birth siblings will be admitted even if this exceeds the admission number.

Places will be allocated in order of criteria (1-7). If demand within a criterion results in the school exceeding its published admission number all applicants in the criterion will be ranked according to distance from school as measured by a straight line from the school's nearest entrance gate of the designated campus, to the front door of the student's residence\* using the Local Authority's computerised measuring programme. For prospective students living in flats, the distance will be measured from the school's nearest entrance gate to the front door of the ground floor flat underneath the prospective student's residence. Where two or more students live at the same distance, the tie-breaker will be random allocation. The random allocation process will be independently supervised.

With Ousedale being a dual campus school, in exceptional circumstances the Admissions Authority may offer a place at the alternative campus. This will only happen where the designated campus is at or over its PAN and the alternative campus is under its PAN.

**#Assessment of aptitude for Music:**

*Those considering an application for a musical aptitude place for September 2025 admission will need to register to take the aptitude assessment via the school; details will be published on the school website in July 2024. Receipt of registration will be acknowledged by email, or post if email unavailable, and will indicate the time and venue for the aptitude assessment. Potential applicants will take the assessment early in October 2024 at the Newport Pagnell campus and successful applicants could be allocated either the Newport or Olney campus depending on availability of spaces. Potential applicants will be notified where they were ranked in the aptitude assessment in advance of the school admissions application deadline so that parents can decide whether or not to apply for a music place. Unsuccessful music applicants will automatically be considered under criteria 5-7 as appropriate. There is no need for in-area children to apply for musical aptitude places as their applications are considered before those for musical aptitude. In the case that twin or multiple birth siblings take the test and one sibling is awarded a place by aptitude, but one twin or multiple birth siblings are not, there is no requirement for the school to go over PAN.*

**\*Definition of student's place of residence:**

Where a student lives part of the week with one parent and part of a week with another parent, the student will be deemed to live in the place where they spend the majority of school nights. School nights are on a Sunday, Monday, Tuesday, Wednesday and Thursday. Where the factual situation is not clear to the school or where the student has living arrangements which are fortnightly so that it is not clear where there the student spends the majority of school nights, then the student's place of residence will be deemed to be with the parent who is in receipt of child benefit or who holds the eligibility certificate, if child benefit is not actually received due to income level.

## **PROCEDURE FOR ADMISSION AT 11+ - NORMAL ADMISSION ROUND**

A Prospective Parents' Evening takes place in October. A new prospectus will be available online.

Milton Keynes Council organises the Co-ordinated Admissions Scheme for all primary and secondary state schools within the city. Parents are informed that the Admission Application should be made to the Council by the deadline – usually the end of October. No applications can be accepted at the school.

The Governing Board's Admissions Panel considers all requests for admission at a meeting early in the Spring Term. The applications are assessed against the published criteria. The Governing Board is compelled to admit up to its published admission number (PAN). The Governing Board committee electronically transmits the order of priority to Milton Keynes Council.

On 1<sup>st</sup> March (National Offer Day) all applicants are offered in writing a school place for the following year by the Council who organises a further re-allocation of places later in the term. Parents/guardians have recourse to appeal to an Independent Panel. Appeals for Ousedale are against non-admission to the school and not for a particular campus.

At Ousedale a varied programme of primary-secondary transition activities and student induction, together with further meetings for parents, take place in the remaining two terms before enrolment.

In the event of over-subscription the school will maintain a waiting list in partnership with the Local Authority for the duration of the Local Authority's co-ordinated admission scheme. Once the co-ordinated scheme is closed the waiting list will remain open but will be administered by the school. The waiting list will be ranked in the order of the over-subscription criteria and not in the order in which the applications were made. The ranking of applicants on the waiting list may therefore change as new applications are received.

## **LATE APPLICATIONS**

If applications are received after the deadline date, they are classified as late and considered only after all those received on time. In very exceptional circumstances, e.g. death of a parent, late applications may be considered alongside all those received by the deadline.

## **IN-YEAR ADMISSIONS/ADMISSIONS OUTSIDE THE NORMAL ADMISSION ROUND TO THE SCHOOL**

The LA (Local Authority) organises the co-ordinated scheme for In-Year admissions. Parents/carers must apply via the LA's web page [www.miltonkeynes.gov.uk/schooladmissions](http://www.miltonkeynes.gov.uk/schooladmissions) or contact their School Admissions Team; the school itself will not accept applications. Taking into account the parental preferences expressed the LA will forward the application on to Ousedale for consideration; as an Academy Ousedale is its own Admission Authority. Applications are considered individually and take account of movements in and out of the school; the same admissions criteria apply for these cases.

Should the Admissions Authority not offer a place the LA will be informed who retain responsibility for finding a place at another school. Parents/guardians have recourse to appeal to an Independent Panel. Appeals are against non-admission to the school and not for a particular campus.

A waiting list will be maintained for Years 8-11. Parents/Guardians must request in writing if they want their child's name to be put on the waiting list for the relevant year group. The list will be retained for the remainder of the academic year. The list will be ranked in the order of the over-subscription criteria and not in the order in which the applications were made. The ranking of applicants on the waiting list may therefore change as new applications are received.

Applicants may only apply to the school once for each academic year. If the Independent Appeal is unsuccessful the applicant may not reapply until the following academic year.

## **FAIR ACCESS PROTOCOL**

When seeking a place during the school year, some applicants who are eligible will be allocated a place under the Fair Access Protocol. For more information please read the Milton Keynes Council Secondary School Fair Access Protocol, which can be found here: [MK Secondary Schools Fair Access Protocol](#)

## **THE ADMISSIONS CRITERIA FOR STUDENTS AT 16+**

Subject to meeting the relevant entry requirements (details below) and there being space on available courses the 6<sup>th</sup> Form will admit a minimum of 400 students across years 12 and 13. We will admit up to 240 into Year 12.

The school welcomes applications for entry to Ousedale School's sixth form from students who have attended the school in year 11 and wish to transfer to the sixth form the following September.

The school also accepts applications for entry to the sixth form from external candidates. The anticipated number of students transferring from other schools into Year 12 is 30.

### **Entry Requirements for both Internal and External students**

The minimum entry requirement for entry into the Sixth Form is outlined in the prospectus for individual subjects; typically 5 in English Language and Maths. More demanding routes have higher thresholds of a GCSE average of 6 points.

Students should refer to the Sixth Form Prospectus (available on the school website) for specific subject requirements.

Individual subjects may be limited in the number of students they are able to accommodate. The school reserves the right to withdraw under-subscribed courses.

### **Admissions Criteria for External Students**

Should applications from suitably qualified external students exceed the number of places available, the following criteria will be applied in the order set out below:

- 1. Looked After Children and all Previously Looked After Children including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted or became subject to a special guardianship order.**
- 2. Students for whom places on appropriate courses are available.**
- 3. Students residing in the defined area of the school.**
- 4. Students who live outside the area served by the school – the defined area.**

In the event of over-subscription and applications meeting the above criteria equally, preference will be given to those students living closest to Ousedale, as measured by a straight line from the school's nearest entrance gate of the designated campus, to the front door of the student's residence\* using the Local Authority's computerised measuring programme. Parents/guardians, and/or the young person if above compulsory school age, have recourse to appeal to an Independent Panel.