



Provider Access Policy Statement

Document provenance

This policy was approved by Trustees as follows –

Approver: Board of Trustees

Date of Approval: February 2025

Executive Leadership Team (ELT) Owner:

Date of Review: February 2026

National Director of Secondary

Unless there are legislative or regulatory changes in the interim, this policy will be reviewed every year. Should no substantive changes be required at that point, the policy will move to the next review cycle.

Purpose of this policy

This policy sets our Trust-wide statement to ensure that each secondary academy provides Year 8 to Year 13 pupils with their entitlement to hear from a range of education and training providers about approved technical education qualifications and apprenticeships.

Each academy will use this overarching policy statement to set out how external providers can work with our academies to have access to talk to and work with our Year 8 to Year 13 pupils. Each E-ACT secondary academy will publish their respective Provider Access Request access statements so that external providers know who to contact and how to work with our academies.

The information in this document supersedes the provider access statement and number of meaningful encounters in our current careers guidance.

High quality careers advice and guidance is critical to young people's futures. It helps to prepare them for the workplace by providing a clear understanding of the world of work, including the different routes into jobs and careers. Promoting all pathways to young people is an essential element of impartial careers advice to give young people the best chance of choosing a pathway that is right for them. As the number of apprenticeships and technical education opportunities increases each year, it is important that all young people have a full understanding of all the options available to them so that they can be supported into suitable and rewarding employment and further/higher education destinations which they enjoy, and which will contribute to a productive and successful economy.

Provider Access Statement

1. Introduction and purpose

- 1.1. The provider access legislation introduced in January 2023 requires all maintained schools and academies to publish a policy statement setting out opportunities for providers of technical education and apprenticeships to access year 8-13 pupils, and to make sure the statement is followed.
- 1.2. This policy statement sets out the Trust's position in meeting our statutory duty and guides each academy in establishing their arrangements for managing access of providers to pupils for the purpose of giving them information about the provider's education or training offer.
- 1.3. The policy statement includes:
 - an explanation of how the school will comply with the new legal requirement to put on at least six encounters with providers of approved technical education qualifications (e.g., T-Levels and Higher Technical Qualifications) or apprenticeships, including the times at which access is to be given;
 - any procedural requirements in relation to requests for access e.g., the main point of contact at the school to whom requests should be directed;
 - grounds for granting and refusing requests for access e.g., details of timetabled careers lessons, assemblies, or careers events which providers may attend; and should include the safeguarding policy; and
 - details of premises or facilities to be provided to a person who is given access e.g., rooms and resources to be made available in support of a provider's visit. The policy statement should also include:
 - how the school will work with each visiting provider;
 - a list of providers that have previously been invited into the school;
 - if the school accepts live online encounters;
 - destinations of previous pupils; and
 - information about how a provider can raise a complaint and the procedure that will be followed.

2. Scope

- 2.1. This policy applies to all E-ACT secondary academies and to any provider wishing to request access (See Appendix 1).

3. Legislation and regulation

- 3.1. This policy complies with Section 42B and 45A of the Education Act 1997, as updated by the Skills and Post-16 Education Act 2022, and the Provider Access Statutory Guidance (January 2023).
- 3.2. Each secondary academy will publish on their academy website their Provider Access Request statement so that external providers know who to contact and how to work with our academies. On each academy website this will also be linked to detailed information about the careers education and guidance programme delivered by each academy for every eligible year group.

4. Pupil entitlement

4.1. E-ACT secondary academies must ensure that there is provision for different providers of approved technical education qualifications and apprenticeships to visit the academy and talk to all pupils in Years 8 to Year 13. We want E-ACT pupils to understand and learn about the many different qualifications and training courses available to them in pursuing a wide range of career routes and options for their future training and education needs.

4.2. Academies will ensure access to at least six encounters:

- **Two encounters for pupils during the ‘first key phase’ (year 8 or 9) that are mandatory for all pupils to attend**
- **Two encounters for pupils during the ‘second key phase’ (year 10 or 11) that are mandatory for all pupils to attend**
- **Two encounters for pupils during the ‘third key phase’ (year 12 or 13) that are mandatory for the school to put on but optional for pupils to attend**

This will give pupils the opportunity:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers education programme, providing information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships - through options evenings, talks, workshops, assemblies, group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

4.3 All six encounters will happen for a reasonable period of time during the standard school day.

4.4 Provider encounters that take place outside of school hours, for example parents' evenings, will not count towards fulfilment of the legal requirement for six provider encounters, but will provide these complementary experiences for pupils and their parents.

4.5 Academies will work with providers to provide information to pupils that, as a minimum, includes:

- information about the provider and the approved technical education qualifications or apprenticeships that the provider offers,
- information about the careers to which those technical education qualifications or apprenticeships might lead,
- a description of what learning or training with the provider is like,

- responses to questions from the pupils about the provider or approved technical education qualifications and apprenticeships.

4.6 The Academy websites will also be updated to give details of the encounters, and this will be communicated to parents.

Meaningful provider encounters and Management of Provider Access Requests

4.7 One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the Making it meaningful checklist. A “meaningful” encounter should be a structured session where students can learn about career options, engage in discussions with providers, and understand how specific pathways align with their aspirations. This encounter should allow for interaction beyond passive presentations.

Digital encounters must include the same interactivity as in-person encounters, with opportunities for student questions and discussions. Safeguards will be in place to monitor engagement and maintain security during virtual events.

4.8 Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

Yusen Logistics

FCDO Services

Milton Keynes Hospital MKUH

Milton Keynes, Bedford, Moulton and Northampton College

Grant Thornton

Destinations of our pupils

Last year our year 11 pupils moved to range of providers in the local area after school:

Milton Keynes, Bedford, Moulton and Northampton Colleges

Silverstone College

The British Army

Mercedes Benz (Level 3 Apprenticeship)

FCDO Services Post 16 Apprenticeship Programme

Destinations data will be updated annually and reviewed by careers leads to inform the selection of providers and the planning of future encounters. This review will ensure the encounters reflect students’ needs and aspirations.

4.9 Management of provider access requests

A provider wishing to request access should contact

Mrs Nicola Austen - Careers Manager

nicola.austen@ousedale.org.uk or 01908 210203

4.10 The school offers the six provider encounters required by law and a number of additional events integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers. Please

Speak to our Careers Leader to identify the most suitable opportunity for you. The Headteacher and senior leadership team will ensure that using the details set out in Appendix 1 and the academy Provider Access Request statement, that providers understand fully what is required and how to set out their request.

4.11 To support Headteachers and senior leaders in the efficient and effective running of the academy, the Trust requests that contact with the academy is made as far ahead as possible, to give time for the academy to consider the access request and plan for a potential visit.

4.12 The Trust wishes to encourage as many providers as possible to meet and work with our Year 8 to Year 13 pupils and annually each academy will schedule events for pupils and parents, but as much advance notice as possible is very helpful.

4.12A	Safeguarding	Requirements
All external providers accessing pupils within the academy must adhere to the academy's safeguarding policies. For one-off visits, a Disclosure and Barring Service (DBS) check is not required, but appropriate supervision will be provided based on the Headteacher's judgment. Visitors must comply with the academy's visitor procedures, including signing in at reception and being escorted, as necessary. Any concerns raised during provider encounters will be addressed in line with the safeguarding policy.		

4.13 In considering requests, Headteachers, senior leaders and leaders for careers education will review:

- How the request supports the programme of planned careers education and guidance for the targeted pupil group and the focus and appropriateness of proposed content;
- How the timing of the request can be included in the schedule of events for other careers events, assemblies, visits by other providers and employers;
- The timing of the request in relation to mock exams, final exams and moderation days, and other events already scheduled annually;
- Whether this is a return visit to the academy by the provider and the overall quality and impact previous visits had for groups of pupils;
- Availability of academy staff to support the visit;
- The availability and appropriateness of the academy accommodation to meet the needs of the request.

4.14 If a request cannot be accommodated by the academy, the academy will contact the provider and explain reasons why. If the request is suitable but the timing proposed is not practical within the current programme, then the academy will work with the provider to determine an alternative date.

4.15 Concerns or complaints regarding provider access should be addressed to the Headteacher within five working days. If unresolved, the complaint may be escalated to

the Education Director for further review, following the procedures outlined in the Complaints Policy.

5. Opportunities for access

- 5.1. As well as requesting to meet with particular Year 8 to Year 13 groups of pupils, providers may also wish to attend the specific careers events held at each academy annually.
- 5.2. These events provide good opportunities for providers to come into the academy to work on the careers programme and support pupils and parents.
- 5.3. Each secondary academy will publish an overview of the careers events per term on the academy website (Appendix 2).

6. Premises and facilities

- 6.1. The academy will make the main hall, classrooms, and as necessary smaller meeting rooms available for discussions between the provider and pupils, as appropriate to the activity.
- 6.2. The academy will also make available Audio Visual (AV) and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the respective academy leader for careers education and guidance or a member of their team. Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.
- 6.3. Visitors to academy buildings will be required to adhere to our safeguarding procedures in the academy.
- 6.4. Providers are welcome to leave a copy of their prospectus or other relevant course literature with the leaders and careers education team in the academy.

7. Responsibilities

7.1. The following responsibilities apply in relation to this policy:

- National Director of Secondary Education - is accountable for this policy and holding Regional Education Directors to account for ensuring that all secondary academies have published a full and comprehensive Provider Access Request statement;
- Regional Education Directors - responsible for ensuring each academy has in place a published Provider Access Request statement and checking these annually along with the published careers education programme information;
- Headteachers - are accountable in meeting statutory duties to provide a careers

education programme for pupils, publishing the Provider Access Request statement each year and ensuring that careers leaders in the academy work with external providers in upholding this policy.

- Academy Careers Leads are responsible for ensuring that all aspects for the career's education guidance are in place.

8. Timing and content of provider encounters

- 8.1 Academies will design and tailor the programme of provider encounters so that, as pupils progress through school years 8 to 13, they can build up a clear picture of technical education and apprenticeship opportunities are available to them at different stages. This means taking account of the key stage 4, post-16, and post-18 options that each provider offers when deciding which year group(s) would benefit most from meeting a provider.
- 8.2 Recognising that providers often have multiple qualifications and courses to offer to young people at different ages, the legislation includes flexibility for Academies to arrange meetings with the same provider across more than one 'key phase.' For example, an Academy may invite an FE college to talk to pupils in the first key phase (year 8 to 9) about key stage 4 options and to talk to pupils in the second key phase (year 10 to 11) about post-16 options. However, within the same key phase, schools must always provide encounters with two different providers to meet the legal requirement. This means that an FE college talking to pupils multiple times across year 10 and 11 (the second key phase) would only count as one mandatory provider encounter under the terms of the legal duty.
- 8.3 The Academy will not do anything which might limit the ability of pupils to attend. Such as it restricts invitations to selected groups of pupils or hold events outside of normal school hours.
- 8.4 We will ensure that every provider gets the chance to present meaningfully to pupils and we will consider carefully the frequency and scale of encounters and work with providers to tailor them to the needs of pupils.
- 8.5 Persons acting on behalf of a provider may represent the provider, or accompany the provider, if they are particularly well placed to engage and inform pupils about the options available. For example, a University Technical College or an apprenticeship provider may ask to bring a key employer with them on a provider visit. We will consider such requests.
- 8.6 Schools and colleges will not require a Disclosure and Barring Service (DBS) check for a visitor who is in the school for a "one-off" visit. However, head teachers will decide on the appropriate level of supervision for the duration of the visit.

9. Parents and Carers

- 9.1 E-ACT academies are committed to involving parents and carers in supporting their children's career decisions. Parental involvement will be facilitated through the following

measures:

- Providing advance information about scheduled provider encounters via newsletters, the academy website, and other communication channels.
- Inviting parents to key events, such as options evenings or provider presentations, where they can meet external providers.
- Sharing materials and resources from provider encounters to enable parents to discuss and support career decisions at home.
- Gathering parental feedback after key events to assess satisfaction and identify improvements.

This engagement strategy ensures that parents are informed and empowered to help their children make informed decisions about future career pathways.

10. Links with other policies

10.1 This policy supports and is underpinned by key trust/academy policies including those for Careers, Child Protection/safeguarding, EDI and SEND.

11. Equality, Diversity, and Inclusion

11.1 Access to other providers is available and promoted to allow all students to access information about different providers of technical education and apprenticeships. E-Act academies are committed to encouraging all students to make decisions about their future based on impartial information.

11.2 Academies will ensure that diverse providers, including those representing underrepresented industries or roles, are invited to speak to students, ensuring inclusive representation. Reasonable adjustments will be made for students with SEND to access all encounters.

12. Approval and review

12.1. This policy statement is approved by the Education Committee and then each year the Education Director will review and approve academy Provider Access Request statement and supporting careers education and guidance programme published on the academy website.

Appendix 1

Provider Access Request

Name of E-ACT Academy:

Address:

Headteacher:

Leader for Careers Education and Guidance:

Telephone:

Email:

Provider Access Request

Name of provider:

Main point of contact:

Please outline below which year group/s you would like to meet with in your request. Set out the aims and content proposed for your visit and any AV requirements.

Please include proposed date and length of session/visit.

Submit this form to the Leader for Careers Education and Guidance as above

Appendix 2

Careers programme of events - overview

Name of E-ACT Academy: E-ACT OUSEDALE

Address: The Grove, Newport Pagnell, Buckinghamshire, MK16 0BJ

Headteacher: MR PAUL MCFADDEN

Leader for Careers Education and Guidance: MRS NICOLA AUSTEN

Academic year: 2024/25

	Autumn Term	Spring Term	Summer Term
Year 8	<p>Reminder email - Careers Team sent to students and parents with booklet.</p> <p>Careers Team - Advice and Guidance as requested.</p> <p>All students provided with Careers E book with activities - Careers E book 2024</p> <p>All students have access to UNIFROG - Schools Careers resource</p> <p>School Trip</p> <p>Careers Team - Advice and Guidance one to ones as requested.</p> <p>Ousenews Careers article Student/Parent/Teacher facing</p> <p>Alumni booklet "Inspiring the next generation" sent to students, parents and teachers via email.</p>	<p>Careers Team - Advice and Guidance one to one as requested.</p> <p>EHCP Careers Interviews in partnership with the SEND team.</p> <p>All students have access to UNIFROG - Schools Careers resource</p> <p>School Trip</p> <p>LMI data shared with students/parents what is LMI newsletter update website</p> <p>Careers Team - Advice and Guidance one to one sessions as requested.</p> <p>Ousenews careers article - Student/Parent/Teacher facing</p> <p>All students have access to UNIFROG - Schools Careers resource</p> <p>Unifrog Assembly</p> <p>Guest Speakers</p>	<p>Careers Team - Advice and Guidance as requested.</p> <p>Careers - regular updates with opportunities and information</p> <p>All students have access to UNIFROG - Schools Careers resource</p> <p>PSHE: Online communication and social media</p> <p>Careers Newsletter - Student,Parent and teacher facing</p> <p>Guest Speakers</p> <p>School Trip</p>

	Autumn Term	Spring Term	Summer Term
	<p>PSHE: Employability Skills UNIFROG programme. Self-esteem, Team work and rights and responsibilities.</p> <p>EHCP Careers Interviews in partnership with the SEND team</p> <p>Careers -regular updates with opportunities and information</p> <p>All students have access to UNIFROG - Schools Careers resource</p> <p>Virtual work experience opportunities shared with students across Ousedale Padlet and emails. Sharing of VWEX electronic book</p>		
Year 9	<p>Reminder email - Careers Team sent to students and parents with booklet.</p> <p>All students have access to UNIFROG - Schools Careers resource</p> <p>Careers Team - Advice and Guidance as requested.</p> <p>All students provided with Careers E book with activities - Choosing your year 10 options.</p> <p>School Trip</p> <p>Careers Team - Advice and Guidance one to ones as requested.</p> <p>Ousenews Careers article Student/Parent/Teacher facing</p>	<p>Careers Team - Advice and Guidance one to one sessions as requested.</p> <p>Ousenews careers article - Student/Parent/Teacher facing</p> <p>All students have access to UNIFROG - Schools Careers resource</p> <p>PSHE: Employability Skills: Skills, qualities and values, Aspirational and realistic goals.</p> <p>PSHE: Routes into work and training. Career Pathways</p> <p>Progression and Pathways meetings for all students to support with options. All students given an introduction to careers</p>	<p>Careers Team - Advice and Guidance one to ones as requested.</p> <p>Careers - regular updates with opportunities and information</p> <p>All students have access to UNIFROG - Schools Careers resource</p> <p>PSHE - Part time Jobs, and Interview Prep</p> <p>Careers Team - Advice and Guidance one to ones as requested.</p> <p>Careers - regular updates with opportunities and information</p> <p>All students have access to UNIFROG - Schools Careers resource</p> <p>Ousenews careers article - Student/Parent/Teacher facing</p>

	Autumn Term	Spring Term	Summer Term
	<p>Alumni booklet "Inspiring the next generation" sent to students, parents and teachers via email.</p> <p>PSHE: Employability Skills: Self Esteem and Confidence</p> <p>EHCP Careers Interviews in partnership with the SEND team.</p> <p>Careers - Ousedale Padlet regular updates with opportunities and information</p> <p>All students have access to UNIFROG - Schools Careers resource</p> <p>Virtual work experience opportunities shared with students across Ousedale Padlet and emails. Sharing of VWEX electronic book.</p>	<p>booklet. Additional one to one Careers Guidance interviews arranged as needed.</p> <p>Options evening - Information event for parents and students - Sen students and parents e book on Choosing your year 10 options.</p> <p>Options Assembly for all students, presentation about subjects, application support and options booklet provided to all students. - Careers to attend for support</p> <p>PSHE: Options information session</p>	
Year 10	<p>Reminder email - Careers Team sent to students and parents with booklet.</p> <p>All students have access to UNIFROG - Schools Careers resource</p> <p>Tutor time Activities - Fortnightly videos on different careers to highlight a variety of careers to students.</p> <p>Careers Team - Advice and Guidance as requested.</p> <p>All students have access to UNIFROG - Schools Careers resource</p>	<p>Careers Team - Advice and Guidance one to one sessions as requested.</p> <p>Ousenews careers article - Student/Parent/Teacher facing</p> <p>All students have access to UNIFROG - Schools Careers resource</p> <p>Tutor time Activities - Fortnightly videos on different careers to highlight a variety of careers to students.</p> <p>WEX Launch - Work experience launched for all students. Introduction to Unifrog placement tool Support given by careers</p>	<p>Careers Team - Advice and Guidance one to ones as requested.</p> <p>Tutor time Activities - Fortnightly videos on different careers to highlight a variety of careers to students.</p> <p>PSHE - Employability skills – UNIFROG</p> <p>All students have access to UNIFROG - Schools Careers resource</p> <p>School Trip</p> <p>Careers - regular updates with opportunities and information</p> <p>All students have access to UNIFROG - Schools Careers resource</p> <p>Tutor time - Web developer/Human resources officer/Forensic Computer Analysis</p>

	Autumn Term	Spring Term	Summer Term
	<p>All students provided with Careers E book with activities - Choosing a career</p> <p>Cambridge University Visit</p> <p>Network Rail /Nifty Lift visit - Young Engineers/Woman in Engineering</p> <p>Careers Team - Advice and Guidance one to ones as requested.</p> <p>Ousenews Careers article - Student/Parent/Teacher facing</p> <p>Alumni booklet "Inspiring the next generation" sent to students, parents and teachers via email.</p> <p>Tutor time Activities - Fortnightly videos on different careers to highlight a variety of careers to students.</p> <p>EHCP Careers Interviews in partnership with the SEND team.</p> <p>Careers - Ousedale Padlet regular updates with opportunities and information</p> <p>All students have access to UNIFROG - Schools Careers resource</p> <p>Virtual work experience opportunities shared with students across Ousedale Padlet and emails. Sharing of VWEX electronic book</p> <p>Careers Fair - Post 16 and Post 18 support from employers/further and Higher Education open to years 10-13</p>	<p>and work experience officer to find placements and arrange Unifrog log in.</p> <p>EHCP Careers Interviews in partnership with the SEND team.</p> <p>Tutor time Activities - Fortnightly videos on different careers to highlight a variety of careers to students.</p> <p>School Trip</p>	<p>Ousenews careers article - Student/Parent/Teacher facing</p> <p>Year 10 Work Experience - 2 weeks</p>

	Autumn Term	Spring Term	Summer Term
Year 11	<p>Reminder email - Careers Team sent to students and parents with booklet.</p> <p>FE College Assemblies session - MK - Bedford - Northampton - Moulton - Introduction to T Levels & Apprenticeships</p> <p>Introduction to sixth form - all students - Presentation, sixth form head boy and head girl talk. Information made available on the website and via prospectuses.</p> <p>Guidance one to one session commence at both campuses for all year 11 students. Post 16 options booklet provided to all, Careers Action Plan drawn up.</p> <p>All students provided with Careers E book with activities - Choosing a career</p> <p>PSHE: Employability Skills: SMART targets, Maximising Employment</p> <p>Tutor time Activities - Fortnightly videos on different careers to highlight a variety of careers to students.</p> <p>Apprenticeship Assembly - Information session to all students about apprenticeships - Both campuses</p>	<p>Careers Team - Advice and Guidance one to one sessions as requested.</p> <p>Ousenews careers article - Student/Parent/Teacher facing</p> <p>All students have access to UNIFROG - Schools Careers resource</p> <p>Tutor time Activities - Fortnightly videos on different careers to highlight a variety of careers to students.</p> <p>Promote the National Apprenticeship Show - MK Stadium - All students that wish to attend</p> <p>RISK OF NEET support - Students who are at risk of becoming NEET given extra support from the careers team, tailored to the individual.</p> <p>EHCP Careers Interviews in partnership with the SEND team.</p> <p>MK College Workshop - National Apprenticeship Show Support - Making the most of your time at the show, how to speak to employers, questions to ask, Apprenticeships offered by MK College. Apprenticeship search support</p>	<p>Careers Team - Advice and Guidance one to ones as requested.</p> <p>Guidance one to one session continue at both campuses for all year 11 students.</p> <p>Tutor time Activities- Fortnightly videos on different careers to highlight a variety of careers to students.</p> <p>All students have access to UNIFROG - Schools Careers resource</p> <p>Exam leave and Exam period</p> <p>Careers Team present on results day for support as needed</p> <p>Careers Team - Email Advice and Guidance one to one sessions as requested.</p> <p>Ousenews careers article - Student/Parent/Teacher facing</p> <p>All students have access to UNIFROG - Schools Careers resource</p> <p>Guidance one to one session commence at both campuses for all year 11 students. Post 16 options booklet provided to all.</p>

	Autumn Term	Spring Term	Summer Term
	<p>Post 16 Options event/careers fair - Employers/post 16 providers and talks. T levels, Apprenticeships, Parent information sessions</p> <p>EHCP careers one to ones start Post 16 destination support as needed</p> <p>Careers Team - Advice and Guidance one to ones as requested.</p> <p>Ousenews Careers article Student/Parent/Teacher facing</p> <p>Alumni booklet "Inspiring the next generation" sent to students, parents and teachers via email.</p> <p>Guidance one to one session continues at both campuses for all year 11 students. Post 16 options booklet provided to all.</p> <p>Progression and pathways interviews commence and referrals to the careers team are received. Additional one to one career guidance interviews arranged as needed.</p> <p>Tutor time Activities- Fortnightly videos on different careers to highlight a variety of careers to students</p> <p>PSHE: Employability Skills - Getting a job, C.V, Cover letter and Interview preparation.</p> <p>EHCP Careers Interviews continue in partnership with the SEND team.</p> <p>Parents Evening - Careers Team attend to speak to students and parents as needed.</p>	<p>Guidance one to one session commence at both campuses for all year 11 students. Post 16 options booklet provided to all.</p> <p>School Trip</p>	

	Autumn Term	Spring Term	Summer Term
	<p>Virtual work experience opportunities shared with students across Ousedale Padlet and emails. Sharing of VWEX electronic book.</p> <p>All students have access to UNIFROG - Schools Careers resource</p> <p>Apprenticeship Padlet created for Yr11 students and shared across social media platforms, emails to parents/students, posters</p> <p>Careers Fair - Post 16 and Post 18 support from employers/further and Higher Education open to years 10-13</p>		
Year 12	<p>Reminder of Careers Team contact details and location – email</p> <p>Introduction to the Careers Team email sent to parents with post 18 booklet.</p> <p>Post 18 Careers booklet email sent to students.</p> <p>Careers Team - Advice and Guidance one to one sessions as requested.</p> <p>All students have access to UNIFROG - Schools Careers resource</p> <p>PSHE: Employability Skills: Unifrog introduction, MOOCS</p> <p>HE - Virtual University open days and information shared with all students.</p>	<p>Careers Team - Advice and Guidance one to one sessions as requested.</p> <p>Ousenews careers article - Student/Parent/Teacher facing</p> <p>All students have access to UNIFROG - Schools Careers resource</p> <p>WEX Launch - Work experience launched for all students. Introduction to Unifrog placement tool. Support given by careers and work experience officer to find placements and arrange Unifrog log in.</p> <p>Promote the National Apprenticeship Show - MK Stadium - All students that wish to attend.</p> <p>School Trip</p>	<p>Careers Team - Advice and Guidance one to ones as requested.</p> <p>PSHE: Unifrog - C.V and exploring pathways</p> <p>UCAS Registration information</p> <p>All students have access to UNIFROG - Schools Careers resource</p> <p>InvestIn - Time Management</p> <p>School Trip</p> <p>Careers Team - Advice and Guidance one to ones as requested.</p> <p>All students have access to UNIFROG - Schools Careers resource</p> <p>Ousenews careers article - Student/Parent/Teacher facing</p> <p>Year 12 Work Experience - 2 weeks</p>

	Autumn Term	Spring Term	Summer Term
	<p>Tutor time - Unifrog - University and Apprenticeship exploring options session.</p> <p>InvestIn - Promote opportunities and link those with FSM and Bursary to opportunities.</p> <p>Tutor time Activities - Fortnightly videos on different careers to highlight a variety of careers to students.</p> <p>InVestIn - Essential Employability Skills Assembly</p> <p>Dentons Law & Network Rail Trip and work experience opportunity.</p> <p>Nottingham/Cambridge University Visit</p> <p>Careers Team - Advice and Guidance one to ones as requested.</p> <p>Ousenews Careers article Student/Parent/Teacher facing</p> <p>Alumni booklet "Inspiring the next generation" sent to students, parents and teachers via email.</p> <p>Autumn enrichment - Careers - UNIFROG MOOC's (short courses) to support university or employment applications. TED talks allowing students to hear from Education and business professionals enhancing their knowledge and exploring different subjects</p> <p>EHCP Careers Interviews in partnership with the SEND team.</p> <p>Oxbridge Interview advice and practice</p>	<p>InVestIn - Effective Communication assembly</p> <p>Careers Day - Employer engagement, Alumni, Skills workshops and Careers Fair.</p> <p>Assemblies: Choices that you face at University and Being Successful</p> <p>EHCP Careers Interviews in partnership with the SEND team.</p>	

	Autumn Term	Spring Term	Summer Term
	<p>All students have access to UNIFROG - Schools Careers resource</p> <p>Virtual work experience opportunities shared with students across Ousedale Padlet and emails. Sharing of VWEX electronic book.</p> <p>Nifty Lift visit - Young Engineers/Woman in Engineering</p> <p>Careers Fair - Post 16 and Post 18 support from employers/further and Higher Education open to years 11-13</p>		