

Ousedale PTA Meeting

Monday, 10 February 2025, 6.30pm

Newport Pagnell Campus

Present: Caroline Barrass (CB), Stuart Phipps (SP), Sarah Beesley (SB), Anna Shotton (AS), Sam Seward (SS), Vicky Stock (VS), Rosemary Fergusson (RF), Helen Johnstone (HJ), Richard Seward (RS), Ursula Watkins (UW)

Apologies: Sarah Brandon (SBr), Eleanor Bibby (EB), James Alderman (JA),

Agenda Item	Actions
1. Approve minutes from 13 Jan '25 PTA - <i>all approved</i> <ul style="list-style-type: none"> ○ Sam to forward to Natalie.Binney@ousedale.org.uk so can be uploaded to school website 	
2. School lottery update (CB & SB) <ul style="list-style-type: none"> ○ SB to send the lottery licence reference number to CB <ul style="list-style-type: none"> ▪ use "LIC0347" or 169295 ▪ Then need to do marketing and selling tickets once set up 	CB & SB
3. Current funds <ul style="list-style-type: none"> ○ Total bank balance as at 13.1.25 £4293.76 	
4. Bank Cards <ul style="list-style-type: none"> ○ xx 	Clare
5. Department Bids <ul style="list-style-type: none"> ○ Clare to do a dept bid for the 6th form and all the fund raising could go back to 6th form (bake sales, Christmas lights) ○ 2 new bids: <ul style="list-style-type: none"> ▪ Clare Penny - Well being - help kit out well being area (bean bags, set of lights for Olney counselling room, bench which will go in well being garden) - £311 + VAT <ul style="list-style-type: none"> ● Agreed to proceed and support ● Vicky will confirm if can donate a 8 seater garden set ▪ DT - Coloured knives for catering dept (across both depts) - £433.76 (with VAT) <ul style="list-style-type: none"> ● Agreed to proceed and support ▪ (no paper work) - Literacy - Transition kids (yr 6-7) school would give the books to the kids in the summer - circa £1k - tbc <ul style="list-style-type: none"> ● PTA not that keen, for lots of reasons, but would be more interesting in financing a resource that stayed in school that would impact more students e.g. library books (different genres, different abilities) 	VS
6. Easy fundraising (RF) <ul style="list-style-type: none"> ○ No update, but expecting a payment in Feb 	
7. Other fundraising <ul style="list-style-type: none"> ○ Company Donations (Rosey) <ul style="list-style-type: none"> ▪ x ○ Tesco Comms <ul style="list-style-type: none"> ▪ Need to create Social Media - Helen Johnson to draft (to include link to gift aid - Richard can help with QR code for weblink) ▪ Stuart to get the students to write some lines/testimonies of how kids have benefited from PTA fund raising ▪ x 	SF

<ul style="list-style-type: none"> ○ SEND garden <ul style="list-style-type: none"> ▪ Allocating £1k from PTA ▪ Use Tesco money towards Send Garden (min £500) ▪ Asked Harry Middleton for the bench and gardening equipment (waiting for confirmation) ▪ Set up a Just giving aid for donations (AS) ▪ Need to understand the gap of what monies are still required ▪ Stuart to confirm what is still required in terms of costs. ○ End of term - donuts Fri 14 Feb <ul style="list-style-type: none"> ▪ Split of donuts (was 20 boxes Olney/ 30 boxes NP) <ul style="list-style-type: none"> ● Olney £191.95 NP £236.15 ● Need to understand why sales not great. Stuart to speak to NP and see what to do, we could also buy less ▪ Advertising (on message boards by toilets and part off teachers messages to classes) ○ Amazon wish list <ul style="list-style-type: none"> ▪ Need to re advertise ○ Benevity Portal (Company donations (Rosey)) <ul style="list-style-type: none"> ▪ Registered on the portal ▪ Rosey being paid for volunteering ○ Harry Middleton fund <ul style="list-style-type: none"> ▪ Anna to chase outcome from their Dec meeting (AS) ○ Curry night <ul style="list-style-type: none"> ▪ CB to go to 4 pillars and speak to owner to agree date ○ Charity week raised: Olney £496.03, NP £888.70 ○ Colour run (discuss on WhatsApp group) <ul style="list-style-type: none"> ▪ Clare suggested we celebrate with the Indian colour festival (Mar 14th) <ul style="list-style-type: none"> ● PTA to organise, how it would work <ul style="list-style-type: none"> ○ Trial with the 6th form (Friday period 5) ○ Can only buy the powder from the PTA ○ DT could do hotdogs ▪ Stuart confirmed the school is interested and Clare needs to put a proposal together ○ Paint and glass and wine secession <ul style="list-style-type: none"> ▪ VS/CB to discuss with Libby Parry 	<p>HJ</p> <p>SF</p> <p>AS</p> <p>AS</p> <p>AS</p> <p>SF</p> <p>CB</p> <p>ALL</p>
<p>8. Need to revisit the PTA purchasing items as have to pay the VAT - add to Feb agenda</p> <ul style="list-style-type: none"> ○ x 	
<p>9. AOB</p>	
<p>10. Next meeting 10 Feb NP</p>	<p>Clare</p> <p>VS</p> <p>SS</p>

Upcoming confirmed fund raising events:

- Icehockey (tbc)
- Donuts Fri 14 Feb (tbc)
- Colour run 14 March (tbc)

Summary of communications/ advertising required:

- Easy fundraising
- Companies matching donations now that we are a charity
- School lottery
- Amazon Wishlist